



McHenry County Workforce Investment Board Meeting
Wednesday, July 18, 7:30 AM
McHenry County Workforce Network Center
500 Russel Court, Woodstock, IL 60098
Conference Room 1

1. Call to Order

1.1 Roll Call

- WIB Chairman Dave Niehus presided over the meeting. He called the meeting to order at approximately 7:30AM.
- Kerrie Johnson took the roll call, and a membership quorum was present.

2. Public Comments – Dave Niehus

- Dave asked if there were any comments / questions from the public, there were none.

3. Consent Agenda (VOTE) – Dave Niehus

- Dave asked if there were any changes and or comments to the consent agenda. There were none.
 - Motion to approve made by Julie Courtney
 - 2nd by Bob Lueders
 - All in favor
 - **Motion Approved**

4. PY17 Budget Modification (VOTE) – Jeffery Poynter

- Jeff explained that the state was giving money back to LWA#2 that was originally held back. The state is giving us back the following amounts: \$3,420 for Adult, \$8,575 for Dislocated Worker and \$3,537 for Youth. This money is to go back into our PY17 budget and needs to be accepted by the board.
 - Motion to approve made by Gary Reece
 - 2nd by Terri Berryman
 - All in favor
 - **Motion Approved**

5. PY18 Budget (VOTE)– Jeffery Poynter

- Jeff explained that we received our PY18 allocations. We received an 9.8% reduction in funding or \$187,000. Most LWA's received a reduction. We are asking the board to approve the final budget which includes transferring \$65,000 from the allocated funds for Adult to the Dislocated Worker funding stream. Jeff stated that this reflects the spending we have seen in the past.
 - Motion to approve made by Mary Donner
 - 2nd by Terri Berryman
 - All in favor

- **Motion Approved**

6. Training Program Recertification (VOTE) – Derik Morefield

- Derik explained that the POPS committee met to review and approve the current training providers and programs. He noted that the POPS committee recommended that all of the current programs be approved. MCC did have the following programs for Initial Certification as well: Certified Clinical Medical Assistant; Certified Health Unit Coordinator; Certified Medical Administrative Assistant; Emergency Dispatcher; Freight Broker/ Agent Training; Help Desk Analyst; Legal Secretary and The Complete Project Manager. Derik stated that after reviewing the new programs, they all meet the local demand occupation list and the POPS committee recommends that we add them.

- Motion to approve made by Derik Morefield
- 2nd by Julie Courtney
- Recuse Terri Berryman and Julio Capeles
- All others in favor
- **Motion Approved**

7. Poverty Income Levels (Vote) – Julie Courtney

- Julie explained that the 2018 Lower Living Standard Income Levels (LLSIL) have been published. In the past the board voted to approve serving customers that are at 200% of the current LLSIL. By adjusting the priority of service to include 200% of the current LLSIL we have been able to serve about 50% more customers. Amounts are attached on the Local Area Adult Priority of Service Policy. We are asking the board to approve the new 200% amounts based off of the Lower Living standard Income Levels that were published.

- Motion to approve made by Don Wallin
- 2nd by Bob Lueders
- All others in favor
- **Motion Approved**

8. Board Positions and Terms (VOTE)– Jeffery Poynter

- Jeff explained that we are coming up to the board election time. He is asking the board to consider changing the bylaws to include 2 year terms for the appointed Chairman and Vice Chair instead of the current 1 year term. If the board is ok with this, we will change the bylaws and bring them forward to at the next meeting to make them official. Jeff asked is anyone had any questions, no one did.

- Motion to approve made by Brian Johnson
- 2nd by Paul Harms
- All others in favor
- **Motion Approved**

9. Young Adult RFP Results – Jeffery Poynter

- Jeff stated that the Young Adult RFP Taskforce met to review the responses to the RFP's that the board put out. He mentioned that we received the following responses; Customer Service from Goodwill Industries, Digital Literacy from MCC and Math Skills from MCC. The taskforce reviewed the responses and recommended that we contract with them. The customer service program classes will begin in September. MCC will begin recruiting for their programs in August.

10. IWP Customer Story Nominations – Julie Courtney

- Julie explained that the Illinois Workforce Partnership (IWP) Awards are coming up. Last year they started honoring one customer from each Local Workforce Area. The award winner will be honored at an IWP luncheon in September. Julie is looking for a few volunteers to read the submitted success stories and choose the LWA#2 award winner. Bob Lueders, Don Wallin and Jennifer Hall volunteered to review the stories and get back to Julie with their choice.

11. Local Plan Review Taskforce – Jeffery Poynter

- Jeff mentioned that although our Local Plan is good for 4 years, it does need to be reviewed yearly for any modifications / changes. He is looking for a few volunteers to review the plan and give him any comments / changes. Julie Courtney, Jennifer Hall and Terri Berryman agreed to review the plan and get Jeff any comments / changes.

12. Other Business – Dave Niehus

- Kerrie mentioned that board recertifications are coming up and to keep a look out for the board appointment paperwork.
- Jeff wanted to give an update on the MOU. Everything has been submitted but we are still missing signatures from IDES and DHS. We are not the only LWA that is waiting on these signatures.
- Jeff mentioned that Jim McConoughey, Catherine Jones and himself are working on a Job Needs Projection Survey that they hope to distribute to local businesses shortly. This survey will give them a lot of insight on the needs of the county going forward.

13. Next Meeting: November 21, 2018; 7:30AM; McHenry County Workforce Network Center

14. Meeting Adjourned 8:25am

Attendance	
Name	Representing / Agency
1. Julio Capeles – Delgado	McHenry County College
2. Dave Niehus for Charlene Choklad	Centegra
3. Julie Courtney	McHenry County Workforce Network
4. Mary Donner	Pace
5. Dr. Terri Berryman for Dr. Clinton Gabbard	MCC
6. Jennifer Hall	Mercyhealth
7. Paul Harms	Harms Grain Equipment
8. Brian Johnson	IBEW
9. Bob Lueders	Radicom
10. Maria Martinez-McKinley	DRS
11. Jim McConoughey	MCEDC
12. Derik Morefield	City of McHenry
13. Dave Niehus	CRV Electronics
14. Doug Potts	IDES
15. Gary Reece	Heartland Cabintry
16. Don Wallin	Joule Technologies
17. Rhonda Wood	DHS
Others / Guests	
18. Jeffery Poynter	MCWNB
19. Kerrie Johnson	MCWNB
20. Catherine Jones	MCC
21. Thom Faber	MCWN
22. Kyra	BTM Industries
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